



ALMA
ALMATY MANAGEMENT
UNIVERSITY

NEI «ALMATY MANAGEMENT UNIVERSITY»

Faculty of General Education

Foreign Languages Department

Approved

at the meeting of AMB

Dean of the Faculty

A. Nurgabdeshov

« ____ » _____ 20__ г., № ____

Academic program: Postgraduates

Specialty: all specialties

Form of study: daytime

SYLLABUS

on the course “Foreign Language” (professional)

Year: 1

Term: 1

Number of credits: 2

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Almaty, 2015

Ф-ИП-02.32-05-2014-03 Syllabus

Compiled by: senior teacher _____Maksat Ayubay

The syllabus has been developed on the basis of the Working curriculum of the discipline “Foreign Language” for students of all the specialties.

The syllabus was considered at the meeting of the Foreign Languages Department.
Minutes № ____ of “ ____ ” _____ 2015

Acting Head of the Foreign Languages Department _____M. Jandildinov

Introduction

This discipline considers and examines

discovery techniques and interesting topics. It not only teaches English but also provides students with information about the culture of English-speaking countries and world at large. It provides interesting and engaging exercises and texts that deal with citizenship issues, literature, history, geography, art, science and technology as well as the challenges of everyday life.

Methodology of teaching this discipline provides for:

- Practical classes conduction;
- IWST;
- IWS;

The purpose of teaching this discipline is

to use business vocabulary in typical situations for the development of speaking skills; practice of writing business emails.

The objectives of teaching this discipline are:

- to develop intercultural communicative competence of students in the language specialties of foreign language education at a sufficient level;
- to provide an interactive approach in learning the English language.

Pre-requisites:

Knowledge of the English language in the volume of Pre-Intermediate (General English)

Post-requisites:

Acquired skills are necessary for gaining further improving English at the Intermediate.

Upon completion of this discipline students must:

master the following competences according to the competence model of the bachelor

General competencies:

- to know basic rules of reading and pronouncing loanwords; possession of basic facilities in the emphatic intonation function;
- to be able to use simple phrases and sentences in a dialogue for communicating in social and socio-cultural, educational and professional spheres;
- cope with simple everyday situations in communication with the teacher, classmates, others;
- to have skills of dialogical and monologues, to express their thoughts and speak accordingly speech standards in English, asking questions and answering them on familiar topics;

Subject-specialized:

- to be able to use a series of phrases and expressions to make more detailed description of their friends, living conditions, food preferences, their leisure time, the orientation in the city, the current family and national holidays, etc.
- to be able to write a short personal letter, CV and fill out the form with the requirements of registration, record your daily routine, describe their preferences, biography, current events, using simple phrases and grammar construction etc.
- to have skills in conveying briefly the contents of the text and reading with expression of its position at the elementary level;

Economic competencies:

- to have skills in obtaining the necessary business information;
- to provide students with the tools to participate in the global information, economic and cultural processes: the dialogue of cultures and economies;
- to be able to make a conversation in a volume of studies subjects adequately use communicative cues transmit content read, heard by the general economic, professional, cross-cultural topics (reports, presentations, speeches, debates, reports).

**CALENDAR AND THEMATIC PLAN
Term 1**

№	Theme	Week-by-week breakdown of classes		
		Practical classes	IWS	IWST
1	Academic orientation.	2	3	1
2	Theme 1.	2	3	1
3		2	3	1
4		2	3	1
5	Theme 2.	2	3	1
6		2	3	1
7		2	3	1
8	Midterm Control 1	2	3	1
9	Theme 3.	2	3	1
10		2	3	1
11	Theme 4.	2	3	1
12		2	3	1
13	Theme 5.	2	3	1
14		2	3	1
15	Revision	2	3	1
	Midterm Control 2	2	3	1
	Total	30	45	15

Content of practical classes, form of control and grading

Week	Theme	Literature	Form of control	Max. score
1	Theme 1. People pp 5-20 Language Knowledge 1 The Akha Way - multiple choice reading Present tenses. Stative verbs.	On Screen B2 (OS B2) SB & WB and GB	Oral & Written	100
2	Language focus 1 p 18 Progress Check1 pp 19-20 A radio interview; describing people. Clothes and Fashion. Writing a comparative paragraph. CLIL foot Guards.	OS B2, the Internet SB & WB and GB	Oral & Written	100
3	Vocabulary work. Appearance and Personality. Progress check 1 pp19-20	OS B2 SB & WB and GB	Oral & Written	100

4	Theme 2. The Environment pp 21-36 Language knowledge 2 pp 32-33	OS B2 SB & WB and GB	Oral & Written	100
5	Unique Underwater Creatures. Modal verbs. Future tenses. Time clauses.	OS B2 SB & WB and GB	Oral & Written	100
6	Natural world of animals. Environmental problems and solutions. Listening. A lecture (multiple choice).	OS B2 SB & WB and GB	Oral & Written	100
7	Speaking. Making suggestions. CLIL Environmental Science. Progress Check 2 pp 35-36	OS B2 SB & WB and GB	Oral & Written	100
	Midterm Control 1		Computer test	100
	Theme 3. Travel and Holidays pp37-52 Language Knowledge 3 pp 48-49 Types of holidays.	OS B2 SB & WB and GB	Oral & Written	100
9	The Thundering smoke – reading for specific information. Past tenses. Used to – would. Listening. A story – note taking. Speaking – asking for information. Expressing sympathy, surprise, disbelief.	OS B2 SB & WB and GB	Oral & Written	100
10	Writing – a descriptive paragraph – an experience. CLIL geography. The Grand Canyon.	OS B2 SB & WB and GB	Oral & Written	100
11	Theme 4. Festivals and Celebrations pp 53 -68 Language Knowledge 4 pp 64 – 65. Activities and feelings.	OS B2 SB & WB and GB	Oral & Written	100
12	Reading – The Tar Baal (predicting content). Relative clauses. Defining and non-defining relatives. Listening – a TV commentary (note taking).	OS B2 SB & WB and GB	Oral & Written	100
13	Speaking – inviting. Writing a compare and contrast paragraph. Peer editing. CLIL Art and Design.	OS B2 SB & WB and GB	Oral & Written	100
14	Workbook. Language Knowledge pp 50 – 51. Progress Check 4 pp 67-68 Revision.	OS B2 SB & WB and GB	Written	100
15	Midterm control 2 Midterm control results feedback. Revision and consolidation for the examination.		Computer test	100
	Examination Test		Combined exam	100
	Total			100

IWST SCHEDULE
Term 1

Th em e	Assignment for IWS	Form of control	Literature	Deadli ne (week)	Max. score
1	IWST 1 Search the Internet for an article about “Clothes and Fashion”, prepare a word-list with synonyms and antonyms, and retell the article in class. (2 min).	Oral	The Internet	3	100
2	IWST 2 Write a problem-solution paragraph (not less than 180 words) Peer editing.	Written	The Internet, On Screen B2	4	100
3	IWST 3 Write a problem-solution essay (not less than 250 words).	Written	The Internet, On Screen B2	5	100
4	IWST 4 Search the Internet for an article about “Greenpeace”, prepare a word-list with synonyms and antonyms, and prepare a group presentation on the topic. (8 – 10 min).	Oral	The Internet	6	100
5	IWST 5 Search the Internet for an article about “Unusual Holiday Destinations”, prepare a word-list with synonyms and antonyms, and retell the article in class. (2 min).	Oral	The Internet	7	100
6	IWST 6 Tell a story using past tenses.	Oral	The Internet	8	100
7	IWST 7 Reading: Authentic fiction of English & American writers: 4000 ch. 1000 ch. – translation in written form; 3000 ch. – telling the main facts and events. Write out unknown words into your vocabulary book and learn the words.	Oral & Written	Any English or American fiction	9	100
8	IWST 8 Write a descriptive paragraph on means of transport (not less than 250 words).	Written	The Internet	10	100
9	IWST 9 Search the Internet for an article about “Independence Day, USA”, prepare a word-list with synonyms and antonyms, and retell the article in class. (2	Oral	The Internet	11	100

	min).				
10	IWST 10 Write a compare and contrast paragraph on celebrations (not less than 250 words).	Written	The Internet, On Screen B2	12	100

List of main and additional literature:

Main literature

1. Virginia Evans – Jenny Dooley On Screen B2 Student’s Book, Express Publishing 2014
2. Virginia Evans – Jenny Dooley On Screen B2 Workbook and Grammar Book, Express Publishing 2014

Additional literature

1. Dorothy E. Zemack, Lisa A. Rumisek “Academic Writing from Paragraph to Essay”, Macmillan, 2012
2. M. Swan, S. Walter “The Good Grammar Book”, Oxford University Press, 2013.
3. Thomson, A. Martinet “A Practical English Grammar. Exercises”, Oxford University Press, 2013 impression.
4. www.oup.com/elt/englishfile/intermediate

Course Policy

“Professionally Oriented Foreign Language” learning implies **compulsory attendance** of classes and independent work of students as well.

The independent work involves Internet research for further in-class presentations, preparation of discussions on relevant topics, written assignments pursuant to the syllabus, conducting analysis (SWOT, etc), and working with cases and so on. Completed assignments are checked in the course of IWST classes.

Any kind of plagiarism is not acceptable, and a student, whose guilt is proved, will be punished under the internal regulations of ALMAU, and a student’s assignments will not be scored;

In case of student’s absence for valid excuses (verified by the dean of), s/he is responsible for consolidation of material covered and submitting written tasks later;

1st and 2nd midterms are conducted in the form of a computer test in accordance with topics covered and within the range of 100 points maximum;

The examination is held in the form of a computer test (Vocabulary and Grammar) and oral examination in Speaking, written Writing examination, and examination in Listening.

Terms of the course:

- Compulsory attendance;
- Active participation in the practical classes;
- Appropriate preparation and good performance;
- Meeting deadlines for assignments;
- Being tolerate, open and friendly;
- Constructive feedback during classes;
- Being punctual, disciplined and committed.

Inadmissible:

- Skiving off classes;
- Being late for classes for more than 15 minutes (later comer’s score will be deprived at the discretion of the instructor).
- Using mobile phones during the class for non-study purposes;
- Delayed assignments from a student are not accepted and, consequently, are not assessed by the instructor;

Cheating (also taking photos of tests) during the exams (including midterm tests). In case of cheating a student will be eliminated from the classroom and get 0 points.

If a student violates the discipline of the class s/he will be eliminated from the classroom immediately and get 0 points.

If a student misses an exam for valid excuse, s/he can take an exam later under the permission of the dean and at the time appointed by the teacher.

The academic behaviour of students is based on the Ethic Code of Student, and internal regulations of ALMAU.

Grades Criteria for measuring language competences

Evaluation the level of achievements is done in accordance with the letter system accepted in credit technology of education from A to F, corresponding to percentage content from 0 to 100%.

Grade in letters' system	% Percentage	Grade (according to the traditional system)
A	95 - 100	Maximum (Excellent)
A-	90 - 94	
B+	85 - 89	High (Good)
B	80 - 84	
B-	75 - 79	
C+	70 - 74	Average (Satisfactory)
C	65 - 69	
C-	60 - 64	
D+	55 - 59	
D	50 - 54	
F	0 - 49	Low (Unsatisfactory)